

Chapter 13 Case – Completed without discharge but not closed

Instructions for filing a Motion to Vacate Order on Completed Ch 13 Case Without Discharge. No fee required.

****New Event Code** - Vacate Order On Completed Ch 13 Case Without Discharge

Location of event: Bankruptcy > Motions/Applications (BK) > **Vacate Order On Completed Ch 13 Case Without Discharge**

Do NOT docket this event to a closed case. A chapter 13 case closed without discharge must be reopened before this event can docketed.

Chapter 13 Case – Dismissed but not closed

Instructions for Filing a Motion to Set Aside Dismissal and/or Motion to Reinstate Case in a dismissed case. No fee required.

Location of event: Bankruptcy > Motions/Applications (BK) > **Set Aside Dismissal**

Location of event: Bankruptcy > Motions/Applications (BK) > **Reinstate Case**

- To select both events - hold down the Ctrl key while selecting each event.

Do NOT docket either Set Aside Dismissal or Reinstate Case to a closed case.

- If a dismissed case has been closed, any party seeking to set aside the dismissal and/or reinstate the case must first file a Motion to Reopen.
 - If the dismissed case has not been closed, only the Motion to Set Aside Dismissal and/or Reinstate Case is required.
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Closed Chapter 13 Case

Instructions for filing a Motion to Reopen in a closed case.

Location of event: Bankruptcy > Motions/Applications (BK) > **Reopen Ch. 13 Case**

Do not docket this event to an open chapter 13 case.

If a chapter 13 case is closed, it must be reopened before any of the motions shown above can be filed.