

**\*\*\*\* NOTICE \*\*\*\***  
**CORRECTIVE ENTRIES IN CM/ECF**

If you receive an email notification from our court through CM/ECF that indicates NOTICE OF CORRECTIVE ENTRY, REQUEST FOR CORRECTION BY FILER, or DISREGARD CORRECTIVE ENTRY it is an indication that an entry or a document in CM/ECF was deficient or had some incorrect information (i.e. Incorrect PDF attached, Incorrect Event Used, Incorrect Linkage). The Corrective Entry events are entered by a court employee only. These entries will notify you of pertinent corrections that were made to fix errors within docket entries or within general case information. These entries will also be used to notify you of any necessary corrections the filing party needs to make.

**Read ALL Corrective Entries carefully.**  
**They will contain pertinent information to previous filings.**

**Types of Corrective Entries**

Notice of Corrective Entry:

Used when the Clerk's Office was able to make the correction and notifies parties of the correction.

Request For Correction By Filer:

Used when the filer needs to do something to correct the entry.

Disregard Corrective Entry:

Used when the Clerk's Office inadvertently entered a corrective entry on a document that did not need to have one done.

If you have any questions regarding a Corrective Entry, please call (901) 328-3500 for Memphis cases or (731) 421-9300 for Jackson cases. Please *do not* call the help desk for Corrective Entry issues. Thank you.